



Tuppenny Barn Main Road Southbourne PO10 8EZ		Nearest Hospital: St Richard's Hospital Spitalfields Lane Chichester	
Date of visit		Risk Assessment prepared by	
School name		Date of Risk Assessment	

Risk Assessment for Educational Visits and Workshops at Tuppenny Barn. Tuppenny Barn is a site used by a number of different people, schools are expected to supervise their pupils at all times.

Activity	Hazards Identified	Risk Factor High / Medium / Low	Actions to Minimize Risk	Notes
Car/coach parking	Car hitting a pedestrian	Low	Have a member of staff outside to welcome visitors and direct parking.	
Walking around the site	Tripping on uneven ground	Low	Check path surface before the event to ensure it is as even as possible and free of obstructions.	In welcome talk mention possible trip hazards around the site.
Walking around the site	Car hitting a pedestrian	Low	Where possible avoid the car park area. If walking through the car park high adult supervision is needed.	
Arriving/leaving A259 road	Children leaving site, incidents when arriving/leaving.	Medium	Keep main gates closed when children are on site (When school/workshops have sole use of site). Adults to supervise children at all times in the car park and by the road if needed. Inform parties of ample access and parking on site.	
Attending the event	Extreme weather conditions, children becoming wet, cold, overheated.	Low	Advise schools/carers that activities will take place in all weather conditions and provide a suitable clothing list.	
Trees in orchard	Low trees on site that might encourage climbing, falls and scratches.	Low	During the tour, explain that trees in the orchard are not for climbing. Good supervision in orchard area.	
The pond	Falling in the pond whilst using it.	Low	Children to hold hand rail and stay in single file on the bridge. Controlled numbers in the	

			area. Provide safe working areas nearby. Teacher supervising those waiting	
	Unsupervised falling into the pond.	Medium	Unsupervised wandering in the grounds not allowed. Pontoon roped off when not in use.	
Compost and soil handling	Danger from body to mouth of bacteria, zoonotic diseases such as E.Coli O157	Medium	Stress and enforce importance of hand washing after compost and soil handling activities. Provide running water and soap for hand washing, enforce indoor/outdoor shoes policy.	
The Bee Hives	Bee stings	Medium	Children to be accompanied near the hives. No unaccompanied children. Demonstrate correct behaviour (no noise and remain calm).	
Cropping	Cuts	Medium	Demonstrate safe and proper usage of secateurs. Supervision of this activity at all times.	
Apple Pressing	Knocks and pinches	Medium	Safe handling of machinery demonstrated. Closely supervised use of the press. Group kept at a safe distance. Press placed on special low height table. No fingers to be placed in the hopper when in use.	Press cleaned prior to every use and regularly maintained.
Cooking, apple pressing and tasting	Dirty hands, bacteria transfer, risk of diseases such as E.Coli O157, Covid 19	High	Demonstrate and enforce proper hand washing before cooking, and after toilet visits, sneezing, coughing and after removing outdoor clothing and footwear.	Due to Covid 19 pandemic cooking activities are continually under review. Social distancing will be implemented where appropriate.
Cooking	Burns from oven, stoves and pans	Medium	Adult supervision around stoves at all times. Children to be given clear guidelines for safety including safe working heights and spaces. Oven gloves provided.	
Cooking	cuts	Medium	Clear guidelines given for safe knife handling. Supervision of this activity at all times. Knives kept sharp and counted out and in. Safety knives used for younger pupils.	
Cooking	General cleanliness/cross contamination	Low	Kitchen checks carried out before every activity to maintain safe working environment. Clean, working equipment provided.	Staff trained to Level 2 Food Hygiene
Eating	Food poisoning or allergies	Low	Teachers/carers to provide details of any	

			known allergies before visit. Food thoroughly heated or chilled to safe temperatures.	
Other Workshops	Cuts and grazes. Ingesting food items not intended for consumption.	Medium	Tuppenny barn staff will explain how resources are to be used safely.	
Craft Activities	Cuts, pokes from sticks	Medium	Demonstrate safe and proper use of scissors. Children to have adult supervision. If using sticks demonstrate safe use.	
Orchard Fire circle Area	Trips, burns from cooking, burns from flames and embers, smoke inhalation, wild fire, unsuitable clothing, damage tools	Medium	Demonstrate and teach safe behaviour in this area. Fire only to be lit under adult supervision. See separate Fire and cooking with fire risk assessment.	
General welfare	Fire	Low	Tuppenny Barn staff to direct visitors and those working on the site to the car park area and call Fire Brigade.	
General welfare	Breakages and spillages	Low	Any spillages to be cleared up immediately and public to be kept clear of the area until it is cleaned.	
General welfare	Feeling unwell	Low	Have a designated first aider and first aid kit. Member of staff with a mobile phone to be on site at all times or to nominate someone to be in charge if they have to leave	School staff to be first point of call for first aid with Tuppenny Barn staff supporting

Last Revised by Abigail Young and Liz Pendry March 2022